

PHASE 1



RETURNING TO GHS STUDENT HANDBOOK Q&A

Phase 1: Return to Gorokan High School Procedures

From Monday, Week 3, Term 2 (11th May, 2020) students at Gorokan High School will begin returning to school gradually 1 day per week as a part of the NSW Department of Education's "Managed Return to School" Guidelines (see appendix 1).

What will this look like?

Students will follow their normal subject timetable 1 day per week on their designated day. Year 12 will attend on their designated day as well as their own day on Fridays. Year 12 may also be asked to attend on a Tuesday and Thursday afternoon to attend subjects with a practical component.

The Phase 1 Student Schedule of attendance is as follows:

WEEK 3A	ON SITE
Monday 11 th May	YR 7-12 STUDENTS WITH SURNAMES A-D (BARNETT HOUSE)
Tuesday 12 th May	YR 7-12 STUDENTS WITH SURNAMES E-K (DIXON HOUSE)
Wed. 13 th May	YR 7-12 STUDENTS WITH SURNAMES L-Q (HARGRAVES HOUSE)
Thursday 14 th May	YR 7-12 STUDENTS WITH SURNAMES R-Z (NORAH HOUSE)
Friday 15 th May	YR 12 STUDENTS ONLY

WEEK 4B TERM 2	ON SITE
Monday 18 th May	YR 7-12 STUDENTS WITH SURNAMES R-Z (NORAH HOUSE)
Tuesday 19 th May	YR 7-12 STUDENTS WITH SURNAMES A-D (BARNETT HOUSE)
Wed. 20 th May	YR 7-12 STUDENTS WITH SURNAMES E-K (DIXON HOUSE)
Thursday 21 st May	YR 7-12 STUDENTS WITH SURNAMES L-Q (HARGRAVES HOUSE)
Friday 22 nd May	YR 12 STUDENTS ONLY

My child is in the Support Unit, what days do they attend?

MONDAY A & B	TUESDAY A & B	WED A & B	THURSDAY A & B
MC1 - Mr Finch	MC3 - Mr S	MC2 - Ms Arevalo	OPC – Ms Ahmed
MC4 – Ms Chell	7S – Ms le Clercq	BD – Mr Glachan	MC5 Ms Dever



What will my lessons look like?

When you attend, you will complete the same unit of work which has been prepared for online learning at home. Teachers will not be creating separate units of work for face to face delivery.



Year Groups will be divided into separate Learning Spaces which adhere to the guidelines in relation to social distancing. Learning Spaces may have up to three teachers and you may not see your regular classroom teacher. Rolls will be marked following each break and at the beginning of the day at roll call.



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Students in Years 7-11 will not be participating in any practical lessons. Students in Year 11 may begin to participate in practical lessons at some stage during Phase 1, however, this is the classroom teacher's decision. Students in Year 12 will be participating in practical lessons on Tuesday and Thursday afternoons and class teachers will communicate this with their students.



Can I attend on another day to be with my friends?

No! If you attend on a day that is not your designated day, you will be told to return home. This is a managed, staggered return to school, ensuring the safety of students. The school is working to guidelines regarding the total number of students in attendance each day.



Will I have a computer to do my online learning?

A laptop will be loaned to you each day you are onsite. You will need to sign for this and you are responsible for it for the whole day. You will be asked to wipe it down with a sanitiser at the start of the day and again at the end.



What do I need to bring?

If you have headphones, please make sure you bring them with you as you will need them to listen online. You can also bring a workbook, something to read, pens and pencils. Students also need to bring their own water bottle which can be refilled from our water stations.



Can I leave after 1.30pm?

'Academic' learning finishes at 1.30pm and the afternoon will involve various fitness, sporting and wellbeing activities. If you bring a note from your parent or carer giving you permission to leave school at 1.30pm you will be allowed to sign out. You must be able to make your way directly home and not rely on catching a bus from Lake Haven. The community will not appreciate school students gathering at public bus stops.



Are the buses running?

Yes, buses are running. Students need to promote social distancing where possible on buses. Students will be required to social distance when lining up and moving to the buses at the end of the day.



Do I need to attend roll call?

Yes! Roll call will be held in each of the Year group Learning Spaces at the start of the day and a roll will then be taken after each break. We need to have a roll to know who is onsite in case of an emergency and we need to evacuate.



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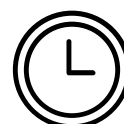
What about roll call for seniors?

Year 11 and 12 students who have approved flexible leave and a late start on a Monday-Thursday do not have to attend roll call. They can sign in through the front office 5 minutes before their first period begins. Year 12 will have a roll call on Fridays during Period 1.



Can Year 11 & 12 leave after their last period?

Yes. Year 11 and 12s who have approved flexible leave can leave after their last timetabled period. They must sign out through the front office before leaving. Year 12 will attend every period on a Friday as the timetable has been modified to a 6 period day.



Should I wear my uniform?

Yes. Full school uniform is required. It is starting to get colder and the Learning Spaces are quite cool so be prepared and wear your blue jumpers.



Will the canteen be open?

Yes, however, there is a reduced menu and the contractor may need to close on short notice. So please ensure you pack some food in case.



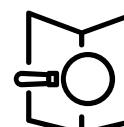
Will I be able to take my medication at school?

Students who have completed the necessary paperwork will still be able to take their required medication at school. Our First Aid Officer will be present 5 days per week.



How will I know what Learning Space to go to?

At the start of the day, announcements will be made informing each Year group where they will need to assemble. You will then be told where your Year group's Learning Space is. Once you have settled at a desk in that Learning Space you will work from there for the whole day.



Will there still be Thursday Sport?

Yes. Thursdays will follow the same 3 period + sport timetable, so Thursday afternoon at school will be for school sport. There will be no bus sport happening.



All sport will be conducted at school. You will be provided more information at school if your day to attend is a Thursday. House groups will be rotated through week by week so that each House group will attend on a Thursday. If you do not wish to participate in Thursday afternoon sport during this COVID-19 situation, you MUST bring a permission note from your parent /carer to leave early. If you leave school early you must be able to make your way home directly home.

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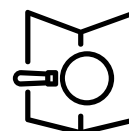
What's happening with assessment tasks?

At this stage, all Year 7-10 assessment tasks have been put on hold. Year 11 students will be updated in relation to assessment tasks via Subject HTs and their Year Advisor. All HSC students will be given updated assessment schedules during Week 3 of Term 2. HSC Assessment Tasks will resume from Week 5, Term 2 for most subjects. Students completing major works will be supported by teachers.



I haven't completed my HSC Minimum Standards Testing.

Ms Folkes will be continuing to coordinate this program at school, so don't worry, she will find you! Or, you can find her!



Do Year 11 and 12 students still have study periods?

Yes. You cannot leave until your last timetabled period of the day is finished. Study periods will continue for students in Years 11 and 12, Monday - Thursday. Year 12 will follow a modified 6 period timetable on a Friday. Year 12 students must attend for the full day on a Friday. There will be no flexible leave for this day. If you have a study period on the Friday use this as an opportunity to catch up with your teachers or Year Advisor. Unless in the 'at risk' category ALL Year 12 teachers will be at school each Friday.



I would like to receive a work package, can I collect it on the day I attend?

Yes. You can pick up your work package on your scheduled day from the Front Office. If you are unable to attend school you may wish to ring the school and arrange for it to be picked up from the Front Office or posted home.



Can I hand in my work package when I attend?

Yes, work packages with your name and your teacher's name clearly labelled on the front can be returned to the lovely Ladies at the Front Office. Do not return your work package to your teacher.



What will lunchtime and recess look like?

During Phase 1, break times will not be staggered as our playground is large enough to safely accommodate the amount of students present each day. The Art quad can be used for 'quiet' time and upstairs balcony areas will be out of bounds as they always are. You will be required to social distance and will receive reminders over the loud speaker. As mentioned earlier, the canteen will be open, however food supplies cannot be guaranteed. If you are lining up at the canteen you will be required to follow social distancing markings on the ground in the canteen areas. Students will not be able to use the bubblers to drink from directly – you MUST bring a water bottle which you can refill throughout the day.



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Can I attend if I am unwell?

No! If you are unwell, you must stay home. If you come to school and are unwell, your parents, carers and emergency contacts will be called to collect you.



What happens if my family decide it is best for me to stay home?

That's fine. As long as you are engaging in online work through or the printed work packages, you will be marked as flexible attendance (not absent). Contact the front office to let us know or respond to the SMS that will be sent out.



When will school return to normal?

We're not sure how long Phase 1 will continue for, but we will let you know as soon as we can! We are forward planning in preparation for the next phase or to be moved back into Phase 0. See the appendix below for each phase.



Below –

Appendix 1 - NSW DoE: A Managed Return to School

Appendix 2 – GHS Modified Day Structure Timetable

At all times

- Schools are safe places for students, teachers and staff.
- All students engage with a single unit of work.
- Keep up-to-date with your school's communications to make sure you receive important messages about timetable changes.
- Any identified cases of COVID-19 will continue to be managed in line with health advice, including temporary school closures where necessary.

Schools are open for families who need it.

- Families are encouraged to keep their children at home wherever possible, with no student to be turned away.
- Students who attend school are supervised only, not in their regular classes.
- No excursions or inter-school activities.
- Continued enhanced cleaning and hygiene supply arrangements.

Students at school at least one day per week.

- Schools have discretion for establishing which group attends on which days, with a preference to group siblings/families together.
- Families who need to send their child to school every day may continue to do so and no child will be turned away.
- Classes are split across different spaces and break times can be staggered.
- No excursions or inter-school activities.
- Continued enhanced cleaning and hygiene supply arrangements.

Students at school at least two days per week.

- Schools have discretion for establishing which group attends on which days, with a preference to group siblings/families together.
- Families who need to send their child to school every day may continue to do so and no child will be turned away.
- Classes are split across different spaces and break times can be staggered.
- No excursions or inter-school activities.
- Continued enhanced cleaning and hygiene supply arrangements.

Students at school five days per week, with social distancing measures.

- Students with increased health risks may continue to learn at home to suit their individual needs.
- Students remain in the same classroom for the day, break times can be staggered to reduce mixing between class groups.
- No excursions or inter-school activities.
- Continued enhanced cleaning and hygiene supply arrangements.

Students at school five days per week, with full school activities.

- Normal school breaks and entry/exit processes will resume.
- Infection control procedures will continue on a school by school basis.
- Communication to staff, students and families regarding NSW Health advice will continue.
- Continued communication to the Early Childhood Education sector regarding NSW Health Advice.

You can now

- Send your child/children to school one day a week.
- You are encouraged to keep your child at home for the rest of the week wherever possible.
- Check with your school to see which day of the week your child/children should attend.
- Use the school canteen and uniform shop where appropriate hygiene measures are in place.

You can now

- Send your child/children to school two days a week.
- You are encouraged to keep your child at home for the rest of the week wherever possible.
- Check with your school to see which two days of the week your child/children should attend.
- Use the school canteen and uniform shop where appropriate hygiene measures are in place.

You can now

- Send your child/children to school every day.
- Access community services run on school sites, where they are not restricted by Public Health Orders.
- Use the school canteen and uniform shop where appropriate hygiene measures are in place.
- Walk your child/children into and out of school while maintaining social distancing.

You can now

- Send your child/children to school every day.
- Participate in school excursions and inter-school activities.
- Use playground equipment at schools.
- Drop your child/children off at school as you would normally do.
- Participate in school based activities such as volunteering in classes and assemblies.
- Use services that usually operate at your school like canteens and other community run activities.

You must continue to

- Keep your child/children at home if possible.
- Support your child/children to continue learning at home.
- Communicate with your school via email and phone wherever possible.
- Follow the health advice and keep your child/children at home if they are unwell.

You must continue to

- Follow your school's advice regarding changes to drop off and pick up, including staying in your car when dropping off and picking up your child/children if safe to do so.
- Maintain social distancing by avoiding gathering outside of school gates.
- Make sure your child/children have access to lunch and snacks, noting some canteens may not be operating at this stage.
- Support your child/children to continue learning at home on remote learning days.
- Communicate with your school via email and phone wherever possible.
- Follow the health advice and keep your child/children at home if they are unwell.

You must continue to

- Follow your school's advice regarding changes to drop off and pick up, including staying in your car when dropping off and picking up your child/children if safe to do so.
- Maintain social distancing by avoiding gathering outside of school gates.
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- Communicate with your school via email and phone wherever possible.
- Follow the health advice and keep your child/children at home if they are unwell.

You must continue to

- Follow your school's advice regarding changes to drop off and pick up, including staying in your car when dropping off and picking up your child/children if safe to do so.
- Maintain social distancing by avoiding gathering outside of school gates.
- Make sure your child/children have access to lunch and snacks, noting some canteens may not be operating at this stage.
- Support your child/children to continue to learn at home if they are required to learn remotely.
- Communicate with your school via email and phone wherever possible.
- Follow the health advice and keep your child/children at home if they are unwell.

Learning from home

Practical resources and guides to support students are available at the department's [Learning from home hub](#).

A managed return to school

Guidelines for families

A managed return to school

Guidelines for families

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8.30am - 9.15am	Period 1
15 minutes break	
9.30am - 10.15am	Period 2
30 minutes break	
10.45am – 11.30am	Period 3
15 minutes break	
11.45am – 12.30pm	Period 4
15 minutes break	
12.45pm – 1.30pm	Period 5
15 minutes break	
1.45pm – 2.30pm	Afternoon Activities

AFTERNOON ACTIVITIES AT SCHOOL: 1.45pm – 2.30PM

JUNIORS	SENIORS
<ul style="list-style-type: none"> ☺ Quiet time to work on homework/send teachers an email re any questions you may have ☺ Read a novel or magazine ☺ Complete a wellbeing activity ☺ Draw / art activity ☺ Organised physical /sporting activity 	<ul style="list-style-type: none"> ☺ Check emails/ student portal for messages and updates ☺ Track your learning to make sure you are up to date with Assessment work ☺ Check Assessment schedule regularly as well as NESA website for updates ☺ Finish class activities ☺ Email any teachers you need to ☺ Practice exam papers ☺ Exercise/ mindfulness activity ☺ Participate in the physical/sporting games with the junior groups

It is important that you make contact with your teacher via the online platform or via email in the first 15 minutes of each lesson. A roll will be recorded of your online presence.